**GCSE Enquiry About Results Form**

**Summer 2024**

|  |  |  |  |
| --- | --- | --- | --- |
| **Candidate Name:** |  | **Candidate Number:** |  |

|  |  |  |
| --- | --- | --- |
| **Service Details** |  | Request Deadline |
| **Priority Access to Script** | A copy of the original marked script to help you decide whether to request a review of marking | 28th August |
| **Non-Priority Access to Script**  | A copy of the original marked script for teaching & learning purposes  | 25th September |
| **Clerical Check** | A check of the script to ensure that all parts have been marked and that the totaling and recording of marks is correct | 25th September |
| **Non-Priority Review of Marking** | A review of the original marking to ensure that the agreed mark scheme has been correctly applied. **It is not a re-mark.** This service also includes a clerical check | 25th September |
| **Priority Review of Marking****(Pearson Edexcel only)** | A priority review of the original marking to ensure that the agreed mark scheme has been correctly applied. **It is not a** **re-mark.** This service also includes a clerical check. This service should be selected if your continuing education is dependent on the outcome | 28th August |

Please be aware that when requesting a review of marking that grades can go up, go down or stay the same. There is no grade protection, and the review of marking outcome will be the final grade awarded

Please complete ALL details below as accurately as possible to avoid delays in processing your request. Exam board and paper/unit codes can be found on your results slips.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam Board** | **Subject** | **Paper/Unit Code** | **Service Requested** | **Fee Due** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Fees**Payment must be paid by BACS and a receipt of the transaction sent to Ms Burchell (kyb@truroschool.com) before a request can be processed:

Name; Truro School Petty Cash Account
Bank; HSBC
Account no; 00815217
Sort code; 40-44-34

Please use the following as the payment reference; “Surname; Candidate number; EAR”
(“EAR” is an abbreviation for Enquiry About Results)

By signing below, you are acknowledging that you give your consent for Truro School to process the requests detailed on this form. Please check carefully that all information provided is correct as mistakes cannot be rectified once they have been sent to the awarding bodies.

You are also acknowledging that you understand, following a review of marking, that your results may go up, go down or may stay the same as the grade originally awarded.

|  |  |  |
| --- | --- | --- |
|  |  | **Date:** |
| **Candidate Signature:** |  |  |
| **HOD Signature:** |  |  |
| **Parental Signature:** |  |  |

Completed forms and proof of the fee payment must be returned to Ms Burchell (kyb@truroschool.com) to be processed. The outcome of requests will be forwarded to your school email address, which, if you are not returning to Truro School, you will have access to until the end of October 2024.

*To be completed by the Exams Officer:*

*Date sent to board .……………… Enquiry Outcome: Student informed ………………*

*Dept informed ……...……………. SIMS updated …………………………………………*

**Exam Boards and Fees - Please note that all fees are per unit/paper and not per subject.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Board** | **Service** | **Cost per Unit/Paper** |
| Biology, Chemistry, Drama, P.E., Physics, Religious Studies, L2 Mathematics | **AQA** | **Priority Review of Marking:** | N/A |
| **Review of Marking:** | £42.00 (includes a copy of the reviewed script) |
| **Clerical Re-check:** | £9.05 |
| **Copy of Script:** | Free |
| English Language, English Literature, French, German, Mathematics, Spanish | **Pearson Edexcel** | **Priority Review of Marking:** | £53.70 |
| **Review of Marking:** | £46.70 |
| **Clerical Re-check:** | £13.10 |
| **Copy of Script:** | \*Free |
| Computer Science | **OCR** | **Priority Review of Marking:** | N/A |
| **Review of Marking:** | £61.50 (£77.25 to include a copy of the reviewed script) |
| **Clerical Re-check:** | £10.75 (£26.50 with script) |
| **Copy of Script:** | Free |
| Design & Technology, Geography, Geology, Music | **WJEC** | **Priority Review of Marking:** | N/A |
| **Review of Marking:** | £40 |
| **Clerical Re-check:** | £11 |
| **Copy of Script:** | Free |

\*Pearson Edexcel will charge £13.80 per unit/paper for post review of marking copies of scripts

**Please Note; Cambridge International – History**.

For all post results services requests and deadlines for Cambridge International, please contact Ms Burchell (kyb@truroschool.com) and leave a contact number. If it is not possible to resolve your query by email, Ms Burchell will call as soon as possible, to discuss student requests. Students must be available to discuss post results services during this call.